

**Executive Board Meeting**  
February 28, 2025 at 12:00  
Hilton Garden Inn, Watertown

**In Attendance:** Cheryl Mayforth, Matt Cooper, Rod Castillo, Jody Petit and Rob Aiken.

**Absent:** Anne Garno

Director Mayforth gave an overview of the March 20, 2025 full board meeting. Chairman Cooper will be out of town and not able to attend this meeting. In his absence, Rod Castillo will lead the meeting. There will be two resolutions on the agenda, as well as a presentation by CAPC on their recent Community Needs Assessment.

Director Mayforth next discussed the upcoming Job Fair on April 8<sup>th</sup>, and the April 29<sup>th</sup> presentation by outside consultant Kristin Scroggin with GenWhy. The presentation will be held at JCC in the Sturtz Theater at 9:00 am and again at 1:00 pm. The topic of the presentation will be how different generations can learn to work together.

Discussion ensued regarding the agency's funding, given that most of the funds come from the Federal Government. Director Mayforth explained that it has been stressful not knowing what may take place. Program Year 25, which will begin on July 1, 2025, will see a 9% cut in funding levels overall. New York State took an overall cut in funding due to our low levels of unemployment, with some areas of the state seeing decreases and other areas seeing increases in total funding.

Jefferson-Lewis had a year of low unemployment, which explains our 9% cut in total funding. The department is well positioned to withstand this cut. Given the budget talks in Washington DC, further cuts may be seen in the future.

The full board meeting will be held at Jefferson Community College in the Walker Instructional Dining Room on March 20, 2025.

The meeting was adjourned.